

APR 11 2016

State of Texas  
County of PanolaBOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B. Davis DEPUTY

On this 28th day of March, 2016, the Commissioners' Court of Panola County, Texas met in a Special Meeting of the Court at 9:00 AM in the Commissioners' Courtroom of said County with the following members of the Court present:

Ronnie LaGrone	Commissioner, Precinct #1
John Gradberg	Commissioner, Precinct #2
Frank R. Langley, Jr.	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

constituting a quorum of the Court, with LeeAnn Jones, County Judge, being absent. Also attending were Bobbie Davis, County Clerk, and Vicki Heinkel, Administrative Assistant to the County Judge. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represents. The following proceedings were held at this meeting:

**PRAYER:** Commissioner John Gradberg gave the prayer.

**OPEN MEETING:**

1. **CITIZEN COMMENTS:**

There were no Citizen Comments.

2. **COMMISSIONERS' REPORTS:**

Commissioner Ronnie LaGrone reported that flood waters are receding and the Road and Bridge crews are repairing damaged roads and replacing culverts after recent flooding. Commissioner Dale LaGrone reported that most roads are now open in the County.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's Report.

4. **CONSENT ITEMS:**

**PERSONNEL**

- a. To record the retirement of Clayton Eubank as an Operator with the Panola County Road and Bridge Department, Precinct #4, effective March 31, 2016 at 5:00 PM.

**ROAD & BRIDGE**

- a. To accept and record a donation of approximately 16 yards of concrete from Donald Fry for use by the Panola County Road and Bridge Department, Precinct #3.

- b. To accept and record a donation of 120 tons SB-3 from Memorial for use by the Panola County Road and Bridge Department, Precinct #4 on Panola County Road 432.

#### MISCELLANEOUS

- a. To record the Panola County District Attorney State Longevity Pay Supplement Amendment #2.
- b. To ratify and record a proposal from Commercial Bat Control for services rendered for Panola County.
- c. To approve and record 2015 Budget Amendment No. 31.
- d. To approve and record 2016 Budget Amendment No. 3.

#### REQUESTS FOR CONFERENCE ATTENDANCE

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): Panola County Tax Assessor/Collector Debbie Crawford (2); Panola County Chief Deputy Tax Assessor/Collector Holly Gibbs; Panola County Justice of the Peace, Precincts #2 and #3, Lora Taylor; PCSD Detention Officer Garrett Wallace; Panola County Veterans Service Officer James G. Young; and Panola County Auditor Sidney Burns.

Commissioner Dale LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to approve all the Consent Items. The motion passed by a vote of 4-0-1 with County Judge LeeAnn Jones absent.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF MINUTES.

- 5. Commissioner Frank R. Langley, Jr. moved and Commissioner Dale LaGrone seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion passed by a vote of 4-0-1, with County Judge LeeAnn Jones absent. SEE COPY OF BILLS ATTACHED.
- 6. Commissioner Dale LaGrone moved and Commissioner John Gradberg seconded the motion to proclaim the month of April, 2016 as Child Abuse Prevention Month in Panola County. Sheriff Kevin Lake reminded the Court and others present that the balloon release sponsored by the Rusk-Panola Children's Advocacy Center in recognition of Child Abuse Awareness Month will be held on Thursday, April 14<sup>th</sup> at 10:30 AM. The motion passed by a vote of 4-0-1, with County Judge LeeAnn Jones absent. SEE COPY OF PROCLAMATION ATTACHED.
- 7. Commissioner Frank R. Langley, Jr. moved and Commissioner Dale LaGrone seconded the motion to proclaim the month of April, 2016 as Sexual Assault Awareness month in Panola County. The motion passed by a vote of 4-0-1, with County Judge LeeAnn Jones absent. SEE COPY OF PROCLAMATION ATTACHED.
- 8. The Court tabled the decision to act upon submitting a project to NET RMA until the April 11, 2016 meeting of the Commissioners' Court. SEE INFORMATION ATTACHED.

9. Commissioner Dale LaGrone moved and Commissioner John Gradberg seconded the motion to award the bid for used electronic equipment to **Just Whistle Junction**. The motion passed by a vote of 4-0-1, with County Judge LeeAnn Jones absent. SEE COPY OF BID ATTACHED.
10. Commissioner John Gradberg moved and Commissioner Dale LaGrone seconded the motion to approve an engagement letter from Robinson & Payne, PLLC for Capital Asset Listing and Depreciation Schedules Services. The motion passed by a vote of 4-0-1, with County Judge LeeAnn Jones absent. SEE COPY OF ENGAGEMENT LETTER ATTACHED.
11. Commissioner Frank R. Langley, Jr. moved and Commissioner Dale LaGrone seconded the motion to approve an engagement letter from Robinson & Payne, PLLC with regard to financial statement information applicable to the Panola County Retiree Health Benefits Trust Fund. The motion passed by a vote of 4-0-1, with County Judge LeeAnn Jones absent. SEE COPY OF ENGAGEMENT LETTER ATTACHED.
12. Commissioner Dale LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to approve a proposal from Curtis-McKinley Roofing and Sheet Metal, Inc. for the repair of an existing small ledge roof over a closet at the Panola County Sheriff's Department. The motion passed by a vote of 4-0-1, with County Judge LeeAnn Jones absent. SEE COPY OF BID ATTACHED.
13. Commissioner Frank R. Langley, Jr. moved and Commissioner John Gradberg seconded the motion to approve an Internet Processing Professional Services Agreement between Certified Payment Systems and the Panola County Clerk's Office with regard to collecting and processing credit card payments on behalf of Panola County. The motion passed by a vote of 4-0-1, with County Judge LeeAnn Jones absent. SEE COPY OF AGREEMENT ATTACHED.
14. Commissioner Dale LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to participate in an ETCOG mapping and cleanup project through GeoComm at no cost to the County. The motion passed by a vote of 4-0-1, with County Judge LeeAnn Jones absent. SEE INFORMATION ATTACHED.
15. Commissioner Frank R. Langley, Jr. moved and Commissioner Dale LaGrone seconded the motion to approve the employment of Larry Bozeman as a truck driver with the Panola County Road and Bridge Department, Precinct #3, pending the successful completion of a CDL physical and drug test at the rate of \$14.31 per hour. The motion passed by a vote of 4-0-1, with County Judge LeeAnn Jones absent.
16. Commissioner Ronnie LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to approve the purchase of a 2016 John Deere 6110M Cab Tractor with an Alamo Machete Boom, through the BuyBoard, Contract #474-14, from the Alamo Group and Austin Turf and Tractor for use by the Panola County Road and Bridge Department, Precinct #1. The motion passed by a vote of 4-0-1, with County Judge LeeAnn Jones absent. SEE COPY OF QUOTE ATTACHED.
17. Commissioner Dale LaGrone moved and Commissioner Frank R. Langley, Jr. seconded the motion to close the Aaron Pit located at 513 FM 3359, effective March 31, 2016; and to authorize the County Judge to send an appropriate letter. The motion passed by a vote of 4-0-1, with County Judge LeeAnn Jones absent. SEE COPY OF LETTER ATTACHED.
18. Commissioner Frank R. Langley, Jr. moved and Commissioner John Gradberg seconded the motion to authorize the County Judge to submit a request for Economic Development Funds forfeited by Deep East Texas Electric Co-op and other electric co-ops as unclaimed capital credits. The motion passed by a vote of 4-0-1, with County Judge LeeAnn Jones absent. SEE COPY OF REQUEST ATTACHED.

- 19. The Court tabled the approval of revisions to the Panola County Employee Handbook and Panola County Road and Bridge Department Policy Manual.

Dated this 28th day of March, 2016.

*LeeAnn Jones*

LeeAnn Jones, County Judge, Panola County, Texas

*Bobbie Davis*

Bobbie Davis, County Clerk, Panola County, Texas

